

**CLAYTON-LE-WOODS PARISH COUNCIL**  
**MINUTES OF THE COMMUNICATIONS COMMITTEE**  
**HELD ON MONDAY 4<sup>th</sup> APRIL 2016 AT 7.00PM**  
**AT CLAYTON GREEN LIBRARY**

**PRESENT:** Councillor D Rogerson (Chairman)  
Councillor C Billouin  
Councillor S Fenn

**IN ATTENDANCE:** Mrs TD Morris (Clerk)

	<b>ACTION</b>
<p><b>16.20 APOLOGIES</b></p> <p>Apologies were received from Councillors G Ormston and J Cronshaw. In the absence of Councillor J Cronshaw Councillor D Rogerson chaired the meeting.</p>	
<p><b>16.21 DECLARATION OF INTEREST</b></p> <p>There was no declaration of interest.</p>	
<p><b>16.22 APPROVAL OF MINUTES DATED 14<sup>TH</sup> MARCH 2016</b></p> <p>It was <b>RESOLVED</b> to approve the minutes of the meeting held on 14<sup>th</sup> March 2016 as correct record, which were duly signed by the Chairman.</p>	
<p><b>16.23 MATTERS ARISING</b></p> <p>There were no matters arising.</p>	
<p><b>16.24 PARISH WEBSITE</b></p> <p>The committee set up and observed the new projector system in action and visited a number of parish websites.</p> <p>It was agreed to table that a website provider would be invited in the near future to demonstrate the various applications that were available. This meeting would be open to all council members.</p>	<b>FPC</b>

**16.25 PLANS FOR ANNUAL PARISH MEETING 2016**

The Clerk advised the members of the current position and that she would check with the organisations regarding their attendance.

Clerk

**16.26 PUBLICITY**

It was agreed that alongside the normal poster on the noticeboards that the clerk would approach Councillor Mark Clifford and Community House to publicise the Annual parish meeting on Facebook.

Clerk

**16.27 CONFIDENTIAL ITEMS**

There were no items that were deemed confidential.

**16.28 DATE OF NEXT MEETING**

The next scheduled meeting would be arranged at the next Full Parish Council Meeting so that appropriate dates for the website demonstration can be finalised.

Clerk/FPC